

I. CALL TO ORDER - at 4:30 pm in the basement meeting room at the Town Hall. Present were Selectmen Greta St Germain and Annmarie Scribner; Town Administrator Heidi Carlson; Police Chief H D Wood; Road Agent Mark Pitkin; Building Inspector Bob Meade.

All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

This meeting is a work session of the Board.

An Open House will be held at the Fire Rescue Department on Saturday March 9, 2013 from 10:00 am to 2:00 pm. It will include fire extinguisher training for homeowners, Q & A for homeowners on fire safety, including CO detectors and smoke detectors. Members will demonstrate some of the equipment we use and the importance of having this equipment to serve the community. Apparatus and equipment will be there for residents to see, and members will take photos of kids on the trucks. Refreshments will be served, come have coffee, juice, brownies and other goodies with the men and women of the Fire Rescue Department and learn more about what we do. Thank you and we look forward to seeing you!

III. LIAISON REPORTS – Greta St Germain attended the Planning Board meeting in Member Hunter's absence.

IV. APPROVAL OF MINUTES

Motion was made by St Germain and seconded by Scribner to approve the minutes of 28 February 2013 as written. The vote was unanimously approved 2-0.

V. SCHEDULED AGENDA ITEMS

At 4:35 pm Selectmen met with resident Bob Doucette (81 South Road) to discuss his concerns about a logging operation happening on the lot next door to him. He stated that he has been in Fremont about 10 years and currently has a neighbor doing a logging operation next door, that he is dissatisfied with standing water and drainage issues. He said he was not opposed to the idea that they are planning to build a barn and have horses, but has an issue with the pile of dirt, debris and stumps; and also said that he feels it is too close to his property line.

He believes the operation is only 10' from his property line. He feels the neighbors should have come and talked to him in advance. He states that the road grade has changed, as they cut in on the apex of the curve. He said they brought in a dozen loads of gravel and crushed rock, but there is no silt or erosion protection in place. He is concerned about problems with drainage and water, and believes they have redirected the flow.

Bob Meade explained that he, the Road Agent and Gene Perreault have all been out to the site. Meade explained that the loggers have created a drainage ditch and that wetlands are much further down along the property. He stated that the owners have a legal Intent to Cut and had the right to put in a road to access their logging operation.

Road Agent Mark Pitkin added that the logger put in a temporary access, which is allowed for the logging operation, and that the owner has not yet applied for a driveway permit. He said they did a great job putting the logging access in, and did everything he asked. He said many loggers just go in and out on the loam from the site and it makes a mess. He said the contractor hauled in gravel and stone to keep their

dirt off the road, put up signage and cones so that traffic is aware of trucks pulling in and out. Pitkin said that the access has been kept clean. Pitkin said he has not seen any problems with work done thus far.

Bob Meade then stated that the contractor overseeing the work had drawings for a pole barn which have now been submitted to the Building Department. He said that the work is 30' off property line and 125' off the road. It is an old lot and subject to old setbacks; but the proposal meets current setbacks.

Meade has been assured by the contractor that debris that is left will be taken care of and some stumping will also be done (Jamison Excavating).

Bob Doucette asked Bob Meade to call the Fire Chief, who said he would like to see access via a driveway if the barn would be 125' off the road. Pitkin explained that if the knoll was taken down that it would be better than what is there. There is no swale in the road now, and that could be fixed if the new driveway becomes access to the barn. No one knows the intent until a driveway permit comes in.

Scribner asked if this information helps Doucette, and he said it did. He said he wanted to know that things would be done correctly. It was clarified that Forest Ranger John Dodge had also been out to the site and verified that all work was being done in compliance with the timbering statutes.

Doucette said he was comfortable with the situation as explained, and thanked everyone for their time.

Doucette, Pitkin, and Meade left the meeting at 4:55 pm.

At 4:46 pm motion was made by Scribner and seconded by St Germain to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a police personnel matter with Interim Police Chief H D Wood. The roll call vote was unanimously approved 2-0. Scribner – aye; St Germain – aye.

At 5:15 pm motion was made St Germain and seconded by Scribner to return to public session. The roll call vote was unanimously approved 2-0. Scribner – aye; St Germain – aye. Motion was then made to seal the minutes indefinitely by Scribner. St Germain seconded and the roll call vote was unanimously approved 2-0.

Scribner moved to accept with regret the letter of resignation from Reese Bassett effective today. St Germain seconded and the vote was unanimously approved 2-0.

Board asked Carlson to put together a letter to Bassett acknowledging his 18 years of service to the Fremont Police Department. The Board will also prepare a Certificate of Appreciation for presentation at a later date. The Fremont Police Association is also planning a presentation.

Wood discussed a safety concern in that there is no pass through in the glass at the front window to the Police Department (by the Administrative Assistant's desk), so that the door to the police station has to be opened for any exchange of paperwork. Wood said this is a problem as this is a secure facility. Selectmen agreed and Wood will obtain three quotes for glass that you can pass paperwork through in the lobby.

Wood and Carlson left the meeting at 5:20 pm. Motion was made by St Germain to enter non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss a personnel matter. Scribner seconded and the roll call vote was unanimously approved 2-0; Scribner – aye; St Germain – aye.

At 6:20 pm St Germain moved to return to public session. Scribner seconded and the roll call vote was unanimously approved 2-0; Scribner – aye; St Germain – aye.

Selectmen stated that they did an employee review with the Fire Chief. Chief Butler is going to put some objectives in and get back to the Board by next week. The Board provided the Chief with two job descriptions (LGC and the one he did previously, a Vision statement); and asked him to get back with one finalized document for the record.

VI. OLD BUSINESS

1. Selectmen finalized a Request for Qualifications for legal services and provided four firms for it to be sent to.
2. Selectmen received an email from Attorney Paul Sanderson at NH LGC in follow-up to the inquiry made regarding Selectmen being part-time employees in another Town Department. (IE: current Selectman who is a part-time Fire Rescue Department employee, and a potential new Selectman who is a part-time Highway Department employee. The letter from Sanderson reads in part that neither situation prohibits the person from serving as selectman. "If these persons become or continue as selectman, they will have situational issues which will require them to recuse from taking certain votes to avoid a conflict of interest. For the snow plow contractor, the issues would arise from voting on his own contract or compensation, and perhaps voting on some public work issues or supervision of the road agent (since the road agent supervises his contract). For the firefighter, the same situation issues when votes arise around the fire department. He could not vote on his own compensation, and perhaps could not vote on issues surrounding the chief (since the fire chief supervises him as a firefighter)."

Selectmen further discussed this situation and certain limitations it places on Board members in different cases.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$11,452.35 for current week dated 08 March 2013. Motion was made by St Germain to approve the manifest. Scribner seconded and the vote was unanimously approved 2-0.
2. Selectmen reviewed the folder of incoming correspondence; review outgoing correspondence drafts.
3. Selectmen reviewed bills for payment next week.
4. Selectmen reviewed and approved the following Veteran Credit applications that have been verified as eligible:

William G McCormick	03-015.001.032
Scott R Vandal	07-048
John F Grimes	03-015.001.001

All forms were signed.

5. Carlson advised the Board that Human Services Coordinator Dawn Jarrell had tendered her resignation effective Friday March 8, 2013. When Carlson received her letter on Tuesday, she had begun contact with a former candidate, and had plans to meet with him on Monday March 11, 2013. The Board supported this effort to get someone knowledgeable in place as quickly as possible.
6. Selectmen signed a Town Clerk Pro Tem appointment form for Patricia Coulombe for Town Meeting Day, March 12, 2013.

The next regular Board meeting will be held on Thursday March 14, 2013 at 6:00 pm.

With no further business to come before the Board, a motion was made to adjourn at 7:05 pm by St Germain. Scribner seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator